



ENABLE

The Voluntary and Community Sector
Learning and Skills Consortium

Withdrawal of Centre Approval or Qualification

Change History

Original Date: July 2014

Review Date: 13/09/2018

First Published:		July 2014	Originally Created by:	Accreditation Lead
Person Responsible for Policy:		Enable CEO		
Date of Review	Reviewed by	Policy changes	Approved by	Date of next review
19 Feb 2018	Standards Officer	Changes to job titles to reflect new organisational restructure. Small changes to wording and referencing	Contract Manager	24 July 2018
13/09/2018	Standards Officer and Contract Manager	No Changes	CEO	17/09/2018
21/04/2020	SMT	No changes	CEO	21/04/2021

Introduction

The General Conditions of Recognition, introduced by OFQUAL, require all Awarding Organisations to have formal arrangements in place with centres and third parties; in regard to withdrawal of centre approval or qualifications.

As an approved centre, with several awarding bodies, we have a policy in place to support learners in the event of centre **or** qualification approval being withdrawn by an awarding body.

Purpose

This policy sets out how Enable aims to support learners in the event of centre **or** qualification approval being withdrawn by an awarding body.

Process

Enable will take all reasonable steps to protect the interests of learners in the case of such a withdrawal. This will include:

- Taking all reasonable steps to prevent centre or qualification approval from being withdrawn.
- Cooperating fully with the awarding body in cases where either the centre or the awarding body decides it needs to withdraw the centre from its role in delivering a qualification. This co-operation will be provided whether the withdrawal is voluntary **or** via the application of sanctions.
- Taking reasonable steps to protect the interests of learners in the case of a withdrawal of a qualification from the centre to include:
 - If withdrawal has been attributed to one assessor only, then an alternative assessor will be allocated to allow the learner to complete their qualification.
 - If qualification approval has been withdrawn from Enable learners would be transferred to other centres, under the appropriate Prime Contractor, to complete their qualification.
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- If no alternative centres are available/suitable for any learners affected by the withdrawal, and/or the learners do not wish to carry on with the qualification(s), we will seek to ensure the learners are certificated for any units they have completed to date in accordance with the requirements of the associated qualification specification(s).

Policy and its associated processes to be annually reviewed as part of Enable's self-evaluation arrangements.